

**CITY OF ANGELS
CITY COUNCIL
AGENDA
Tuesday, March 15, 2016**

| | | |
|---------------------------|------------------|---------------------------------------|
| Mayor | Wes Kulm | BRET HARTE HIGH SCHOOL THEATER |
| Vice Mayor | Amanda Folendorf | 323 South Main |
| Council Members | Elaine Morris | Angels Camp, CA |
| | Bert Sobon | |
| | Scott Behiel | |
| City Administrator | Michael McHatten | City Attorney Derek Cole |

City Council appreciates your interest and encourages your participation. Regularly scheduled meetings are held the 1st and 3rd Tuesday of each month. The Agenda is divided into two sections:

CONSENT AGENDA: These matters include routine financial and administration actions and are usually approved by a single majority vote.

REGULAR AGENDA: These items include significant financial and administration action of special interest, hearings and work sessions.

NOTE: The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Council Members. **All questions shall be directed to the Mayor who, at his/her discretion, will refer to staff.**

6:00 p.m. CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

STAFF UPDATES - Informational item only – No action will be taken

- **Consolidated Staff Report**

COUNCIL UPDATES

Informational item only – No action will be taken

PUBLIC COMMENT

This portion of the meeting is reserved for persons wishing to address the Council on any matter not on the agenda. **State law prohibits the City Council from acting upon matters not listed on the agenda.** Matters raised by the public will be automatically referred to Staff or placed on the next meeting's Agenda. Each speaker has a maximum of three minutes for public comment. The Mayor may reduce the amount of time based on the number of persons wishing to speak. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Speakers may not disrupt the meeting or use profanity.

CONSENT AGENDA

The following Consent Agenda items are expected to be routine. They will be acted upon by the Council at one time without discussion. Any Council Member, staff member or interested person may request that any Consent items be removed for discussion.

- a. Approve Minutes of Regular meeting of March 1 2016
- b. Adopt Resolution No. 16-09. A resolution approving the consolidation of the City of Angels election with the General Election to be held on November 8, 2016
- c. Approval of Stakeholders Group in accordance with the Caltrans Sustainable Communities Grant

- d. Approve consulting services contract with Cox Consulting for Administration and implementation of all Community Development Block Grant (CDBG) projects
- e. Adopt Resolution No. 16-10 Authorization for Budget Amendment
- f. Adopt resolution approving amendment to the Utica Water and Power Authority Amended Joint Powers Agreement.

REGULAR AGENDA

1. **ADOPT RESOLUTION DIRECTING THE PREPARATION OF THE LANDSCAPE & LIGHTING DISTRICT ENGINEER'S REPORT** –Michael McHatten, City Administrator
Council Action: ADOPT RESOLUTION NO. 16-08. A RESOLUTION DIRECTING THE PREPARATION BY SCI CONSULTING GROUP OF THE ENGINEER'S REPORT FOR THE CONTINUANCE OF THE LANDSCAPE & LIGHTING DISTRICT NO. 1 – GREENHORN CREEK
2. **AUTHORIZATION FOR THE CITY TO PURCHASE A TYPE 3 FIRE ENGINE** – Michael McHatten, City Administrator
Council Action: APPROVE THE BUDGET AUTHORITY TO PURCHASE A TYPE 3 FIRE ENGINE EITHER THROUGH RESERVES OR VIA A FIRE APPARATUS LOAN COMPANY
3. **FY 2015/2016 SECOND QUARTER FINANCIAL REPORT** – Michael McHatten, City Administrator
Council Action: Informational Item Only
4. **RE-INTRODUCTION OF ORDINANCE REGARDING CULTIVATION OF MARIJUANA** – Derek Cole, City Attorney
Council Action: RE- INTRODUCE ORDINANCE #474. AN ORDINANCE ADDING CHAPTER 27 TO TITLE 8 OF THE CITY OF ANGELS MUNICIPAL CODE CONCERNING CULTIVATION OF MARIJUANA, WAIVE READING AND SET PUBLIC HEARING FOR APRIL 19, 2016

CALENDAR

ADJOURN

Anyone wishing to receive City Council agendas may submit a self addressed stamped envelope or your email address to City Hall and agendas will be mailed or emailed to you. This request must be renewed at the beginning of each calendar year. For further information, please contact the City Clerk at City Hall 736-2181, or email marykelly@angelscamp.gov Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, 584 S. Main St., Angels Camp 72 hours prior to the scheduled meeting. In compliance with Title II of the Americans With Disabilities Act, 28 CFR Part 36, if you require any disability related modification or accommodation, including auxiliary aids or services in order to participate in this meeting, please contact City Hall at (209)736-2181 or fax your request to Mary Kelly at (209)736-0709. Notification must be made **72 hours in advance** of the meeting to ensure accessibility. Agendas and other writings may also be requested in alternative formats, as outlined in Section 12132 of the Americans with Disability Act.

CONSOLIDATED REPORT

CITY OF ANGELS PO Box 667, 584 S.Main St., Angels Camp, CA 95222 P: (209) 736-2181 F: (209) 736-0709

FOR THE MEETING OF: March 15, 2016

TITLE: STAFF UPDATES, HIGHLIGHT REPORT

BY: Michael C. McHatten, City Administrator

APPROVED:  _____

HIGHLIGHTS

ADMINISTRATION

- Staff is in process of reviewing an application for a Medical Marijuana dispensary. The applicant completed the background check and is now going through planning process which includes a Conditional Use Permit. The project is currently on track to go to the Planning Commission in April due to applicant delays.
- Significant progress has been made on the LLD Wetland Project. Letters have gone out to the "permitting" agencies in advance of the actual construction timeline which will begin as soon as August 1st.
- The City Administrator asked Aspen Street Architects to update the Hydrox Location with the intention of studying of a potential relocation of the Fire Station to a more centralized location. Staff anticipates that the final work product will be completed this week.
- Director of Administrative Services (DAS) reviewed Department of Motor Vehicle reports for 9 employees.
- DAS provided Engineering Dept. and City Employee Association with draft job descriptions for water/wastewater personnel. Under review.
- DAS has begun drafting job descriptions for the Public works Department.
- DAS continuing input of data into Springfield payroll system.
- DAS working with County election personnel on documentation required by City.
- DAS completed revisions to the City of Angels Personnel Handbook. Will be meeting with staff regarding approval process.

FINANCE

- Continued significant effort has been spent in the set-up of the payroll and project systems in the City's current software. All codes have been established for pay and benefits, and staff has been trained on the same. Staff is expected to conduct several tests on payrolls before going live with payroll the first payroll in April.
- Completed revenue estimates for the second quarter and made the required adjustments to the financial statements. A significant shift will take place this year in that a funding change referred to the "triple flip" will be unwinding during this fiscal year. In the triple flip, Cities received one-quarter less sales tax revenue (i.e., from 1% to 0.75%), which was replaced by additional property tax revenue. During this fiscal year it is anticipated that there will be a

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surplus in our revenue due to closing the timing gap of approximately one quarter with which it took the City to receive property tax revenues. The amount will be received in May of this year and cannot be estimated at this time.

- Additional work was completed on the City's appropriation limit (i.e., Gann limit). The appropriations limit was established by Proposition 4 in 1979, and further amended by Proposition 111. The appropriations limit is essentially a limit to the amount of general tax revenues that can be appropriated, or spent, by a City in a given budget year. Staff identified several adjustments that could be made to the City's limit which will be presented with the adoption of the 2016-2017 appropriations limit. Currently the City's annual spending is lower than the appropriation limit by an estimated \$200k after this adjustment is made.

PUBLIC SAFETY

- The Fire Department responded to a total of 23 calls for service from 2-23-16 to 3-8-16. The majority of the calls were medical in nature.
- The Fire Department on duty crew continues to flush hydrants on an average of 10 per day. We are currently in the Purdy Rd. and Stelte park area working southward.
- The Fire Department answered some fire code questions for a developer in regards to possible construction of a new retail outlet.
- The Fire Department replaced a water heater that broke and was leaking into the kitchen.
- The Fire Department completed annual service on E-213, reserve type I engine. No mechanical issues were found. We will be rotating our fire staff vehicles through for their annual service next.
- The Fire Department responded to two calls for service that were weather related during the recent storm. Crews removed two downed trees from the roadway on Finnegan Ln. and Greenhorn Creek Dr.
- On 03/02 staff conducted a warrant sweep in Angels Camp and the surrounding areas, as part of the OTS DUI grant. Sixteen (16) subjects with DUI related warrants were identified prior to the sweep. Five (5) arrests were made that night, one of which was related to the DUI warrants. Two (2) additional felony arrests were made, and two (2) additional misdemeanor arrests were made.
- On 03/09 Chief Fordahl will attend the sixth "Critical Incident Protocol" meeting at the sheriff's office. This group, consisting of members from all of the public safety entities and the district attorney's office, has been meeting to finalize a county-wide protocol to handle in-custody deaths and officer involved shootings. The group is getting very close to finalizing the protocol that has been developed.
- On 03/11 Chief Fordahl will attend a routine meeting of the Community Corrections Partnership. (CCP.) This group generally meets quarterly to discuss items related to managing the AB 109 population.

COMMUNITY DEVELOPMENT

- Staff completed administrative duties, such as approved Home Occupation Permits, Sign Permits, Department Bills, business licenses and review building permit applications for setbacks and lot coverage issues.
- Staff attended the Planning Commission meeting with the main issue dealing with exterior design and a pre-acquisition item for Mark Twain Elementary.
- Staff attended a Highway 4 Corridor meeting. The main discussion centered on legislation that is being passed.
- Staff received some preliminary estimates on overlays and will be comparing with Caltrans in regards to the Relinquishment Agreement. Staff is also working on a brief extension of the agreement based on the fact that it expires in June 2017.
- Staff prepared the Zoning Ordinance Text Amendment to clean up some issues with the zoning table and will be taking it to the Planning Commission.
- Staff is continuing to work with Joe Colgan & Associates on the Impact fees. Staff is researching items based on the last Transportation Impact study.
- Staff has completed the Temporary Use Permit for DeNova Homes for the Model Complex.
- A building permit for a Single Family Residence (SFR) is ready to be picked up.
- The model Homes permits for DeNova Homes were issued.
- DeNova Home submitted another five homes for Plan Check.
- Staff will be attending a Water Conservation Seminar in San Francisco on March 22, 2016.
- Staff received a complaint about an unsafe swimming pool and resolved the issue.
- Staff received a complaint regarding an unpermitted structure. Staff resolved the complaint and the structure has been removed.

ENGINEERING AND PUBLIC WORKS

- NO REPORT ENGINEER OUT OF OFFICE

MUSEUM

- Many thanks to Adrian and Sue Nestor for \$100 donation towards a new heating and air conditioning system in the Carriage House, and thanks to Edward Treuting for donating a 2016 Mark Twain Commemorative Coin to the Museum.
- Two 'In Memory of Sam L. Higgins' interpretive signs installed.
- Three wagon sponsored interpretive signs installed.
- Progress on the *Medicine in the Gold Rush* exhibit continues with: technology, shadow boxes and timeline installation crew set for mid-March; signature panel and two quote panels will also be installed mid-March; layout of the displays underway; received audio equipment; and CCTV's Sarah Lunsford helped to convert cassette recording into MP3 file for playing audio recording of Rusty Roller talking about being a switchboard operator.
- Staff working to update labels on the Bob Nevins horseshoe collection per the family's request.
- Director serving as Community Mentor for Bret Harte High School student who is working on a fluorescent rock and mineral display (using black light) in the Barn.

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- Five counties of museums gathered on March 8 at the Oakdale Cowboy Museum for the Historical Museum Alliance's biannual meeting. The Alliance aspires to collaborate and encourage the exchange of ideas to enhance our regional museums. Karen Strand, Foundation President and Lee Croletto, Membership Coordinator attended the meeting on behalf of the Angels Camp Museum.
- The Museum Director attended the California Association of Museum conference in Riverside, CA on March 2-4. Participation in this professional organization helps the museum build networks and partnerships, and keeps us aligned with innovations in the museum field.
- 40 people attended the Native Sons of the Golden West ribbon-cutting ceremony and lecture on March 6.
- Staff working in Collections on accessioning donated artifacts and photo scanning. Photo scanning the museum's collection of historical images creates a digital image archive whilst preserving the original physical image.
- In May, UC Merced's faculty are scheduled to visit the Angels Camp Museum to view the museum's collection of firefighting artifacts that will inspire a collaborative exhibit project between the University and the Museum.

LOOK AHEAD

ADMINISTRATION

- The Finance Officer and City Engineer will focus efforts on the financial information needed for the NV5 Water/Wastewater Impact Fee Study. Potential scenario's has Council consideration of model options in April.
- Staff is close to issuing the RFP for the Water/Wastewater Rate Study/Analysis.
- Significant Progress has occurred with the Impact Fee updates for Police, Fire, Parks and Streets.
- The City Administrator is working with the City Attorney on the proposed Smoke Free Ordinance.
- The CDBG Project is still on track to be completed in order to maximize the use of existing funds without compromising future funds.
- The City Attorney and the City Manager are continuing to research the terms and conditions of the lease for the Downtown Post Office.
- Staff is about to issue the RFP for our website upgrade.

FINANCE

- Please note that target dates below are based on my preliminary review of the workload and may be changed as I gather more information on each of them. I have listed them in order of priority (subject to further management direction):
 - Support impact fee study for water – In Progress.
 - Support impact fee study for wastewater – In Progress.
 - Assist TOT audits for fiscal year 2015 – In Progress.
 - Assist Sales/Use tax audits for fiscal year 2015 – In Progress.

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- Assist Business License Tax services for fiscal year 2015 – In Progress.
- Support for Development Impact Fees (Traffic, Police, Fire, Parks) – In Progress.
- Prepare City 2nd Quarter Financial Report – In Progress.
- Correct setup of payroll system in Springbrook in order to process payroll internally – In Progress.
- Development of updated OPEB Actuarial Report and Analysis of Prefunding Options– Target: In Progress.
- Development and presentation of the new Fee Schedule. Target: 2nd Qtr 2016.
- Complete analysis on changing to billing utilities every other month and other possible cost saving measures – Target: 2nd Qtr 2016.
- Review City investments and investment policy and submit recommendations to administrator – Target: 2nd Qtr 2016.
- Complete analysis of Water/Wastewater procedures for write-offs and prepare recommendations for Council to improve – Target: 2nd Qtr 2016.
- Design and roll out project management module in Springbrook for projects and special activities – Target Date: 2nd Qtr 2016.

PUBLIC SAFETY

- Fire Hydrant flushing and maintenance program to begin next couple of weeks.
- The week of 03/14 to 03/18, Officer Darien Wilson will be attending training related to Cognitive Interviewing techniques. This training is being hosted by the San Joaquin County Sheriff's Office.
- Also the week of 03/14 to 03/18, Teresa Pry will be attending the CA Association for Property and Evidence (CAPE) annual training seminar in Santa Barbara, CA. CAPE is a CA POST affiliated agency that is involved in training and updating property and evidence management procedures. CAPE is scheduled to meet with POST representatives this year, to begin an update of property and evidence management guidelines.
- Staff has been attending planning meetings for the upcoming "Every 15 Minutes" presentation, which is scheduled for 04/07 and 04/08.
- On 03/19 Chief Fordahl will represent the Angels Camp Police Department in the annual Murphys Irish Days parade. This year the parade will honor all public safety entities that participated in the Butte Fire, by making the various representatives the "grand marshal" for the parade.

COMMUNITY DEVELOPMENT

- Staff will be attending CCOG Board meeting.
- Staff will be scheduling a meeting with Caltrans to further discuss the relinquishment agreement.

ENGINEERING AND PUBLIC WORKS

- NO REPORT ENGINEER OUT OF OFFICE

MUSEUM

- Guided tour for 52 4th graders from Mark Twain Elementary School on March 16.
- Self guided tour for 15 RV-ers from Lincoln, CA on March 16.
- The Museum will be closed for Easter on March 27.
- New Program: Tree Trek & Trivia! Did you know that California is the home of the tallest living trees and the oldest living trees on earth? Visitors are invited to come along on a walk through the Museum's grounds to discover many interesting facts about the variety of trees growing here. Tree Trek & Trivia programs are scheduled on the following Fridays: April 1, 8, 15, 22 and 29.
- Lecture "Q & A with Award-Winning Jumping Frog Jubilee Frog Jockeys" by The Kitchell Family on Sunday, April 3.
- Living History Days on April 9 and May 14. History comes alive on second Saturdays in April and May as docents demonstrate their craft in the Artisan's Exhibits, including Carpentry and Print Shop and Historic Weaving.
- Guided tour for 59 4-6th graders from West Point Elementary and Mokelumne Hill Elementary Schools on April 14.
- Museum outreach booth at the Resource Connection's annual Children's Faire at Bret Harte Union High School on April 16.

Incident by Incident Type With Detail

Date Range: From 2/23/2016 To 3/8/2016

| Incident Type | Incident Count | Used in Ave. Resp. | Average Response Time HH:MM:SS | Total Loss | Total Value |
|--|----------------|--------------------|--------------------------------|------------|-------------|
| Fire | | | | | |
| Passenger vehicle fire | 1 | 1 | 00:06:00 | | |
| Total Fire: | 1 | 1 | 00:06:00 | | |
| EMS/Rescue | | | | | |
| Medical assist, assist EMS crew | 13 | 11 | 00:05:16 | | |
| EMS call, excluding vehicle accident with injury | 1 | 1 | 00:00:01 | | |
| Vehicle accident with injuries | 1 | | | | |
| Total EMS/Rescue: | 15 | 12 | 00:04:50 | | |
| Hazardous Condition | | | | | |
| Vehicle accident, general cleanup | 1 | 1 | 00:04:00 | | |
| Total Hazardous Condition: | 1 | 1 | 00:04:00 | | |
| Good Intent | | | | | |
| Dispatched & cancelled en route | 4 | | | | |
| Total Good Intent: | 4 | 0 | | | |
| False Call | | | | | |
| Alarm system sounded, no fire - unintentional | 1 | 1 | 00:05:00 | | |
| Total False Call: | 1 | 1 | 00:05:00 | | |
| Severe Weather | | | | | |
| Wind storm, tornado/hurricane assessment | 1 | | | | |
| Total Severe Weather: | 1 | 0 | | | |
| Total Incident Count: | 23 | 15 | | | |

INC027 (3.00)

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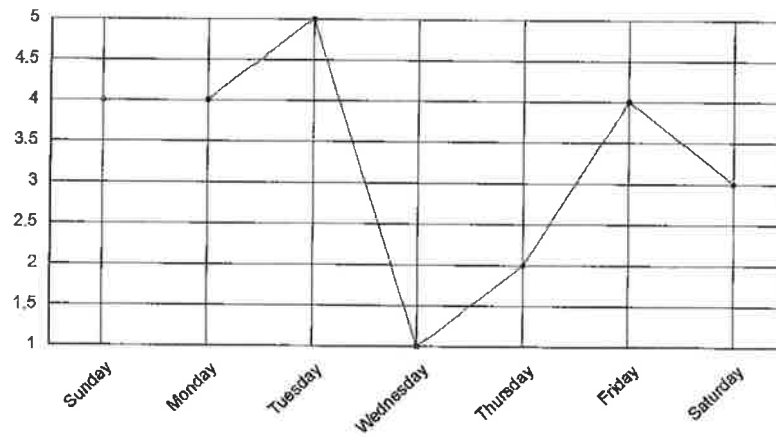
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Note: The incident count used in averages does not include the following:
Not completed incidents, Mutual Aid Given, Other Aid Given, Cancelled in Route, Not Priority, Fill-In Standby, No arrival and Invalid Dates/Times.

Incidents by Day of Week

Date Range: From 2/23/2016 To 3/8/2016

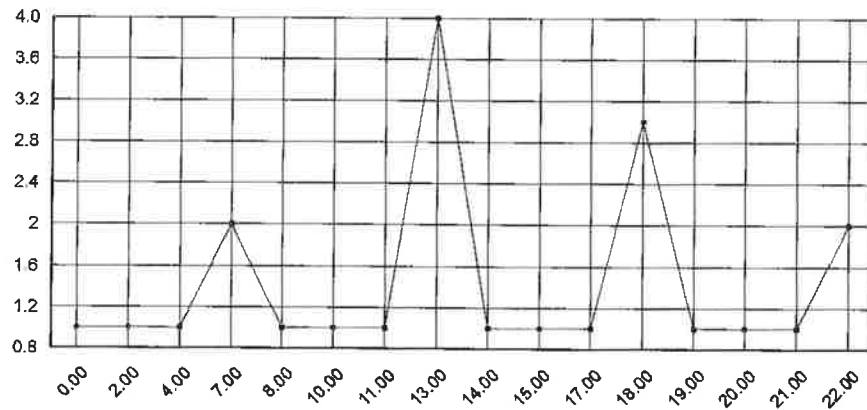
| Day of the Week | Number of Incidents |
|-----------------|---------------------|
| Sunday | 4 |
| Monday | 4 |
| Tuesday | 5 |
| Wednesday | 1 |
| Thursday | 2 |
| Friday | 4 |
| Saturday | 3 |



Incidents by Time of Day

Date Range: From 2/23/2016 To 3/8/2016

| Time of Day | Number of Incidents |
|----------------------|---------------------|
| 00:00:00 to 00:59:59 | 1 |
| 02:00:00 to 02:59:59 | 1 |
| 04:00:00 to 04:59:59 | 1 |
| 07:00:00 to 07:59:59 | 2 |
| 08:00:00 to 08:59:59 | 1 |
| 10:00:00 to 10:59:59 | 1 |
| 11:00:00 to 11:59:59 | 1 |
| 13:00:00 to 13:59:59 | 4 |
| 14:00:00 to 14:59:59 | 1 |
| 15:00:00 to 15:59:59 | 1 |
| 17:00:00 to 17:59:59 | 1 |
| 18:00:00 to 18:59:59 | 3 |
| 19:00:00 to 19:59:59 | 1 |
| 20:00:00 to 20:59:59 | 1 |
| 21:00:00 to 21:59:59 | 1 |
| 22:00:00 to 22:59:59 | 2 |
| | <u>23</u> |



City of Angels Complaint Log 2016

CE: Code Enforcement
 Bldg: Building Department
 Engr: Engineer
 FD: Fire Department
 Plan: Planning Department
 PD: Police Department
 PW: Public Works
 W/W-W: Water or Waste Water

3/9/16



City Administrator _____

| No. | Date | Area of Complaint | Complaint | Dept | Closed |
|----------------|--------|---|--|------|------------------------|
| 16-01 | 22-Feb | Dad's Rd. | working on old vehicles | CE | |
| STATUS: | 7-Mar | Notice and Order to Abate to be mailed 3/7/16. | | | |
| 15-21 | 19-Nov | S. Main St. | Possible illegal construction | CE | CLOSED 3/4/2016 |
| STATUS: | 2-Dec | Steve is waiting for a response from letter mailed to the individual regarding this complaint. | | | |
| | 3-Dec | Site inspection on 12/3, Red Tag placed on struction 12/9 | | | |
| | 9-Feb | Notice and Order to Abate has been mailed stating structure to be removed. | | | |
| | 4-Mar | Building has been torn down and area cleaned up. | | | |
| 15-20 | 19-Nov | Tuolumne Ave. | Various vehicles parked over extended time | CE | |
| STATUS: | 8-Dec | Site inspection on 12/3, not all vehicles removed, additional letter to be mailed out 12/11 regarding remainder of vehicles. | | | |
| | 6-Jan | Response due back to Code Enforcement by 1/15. | | | |
| | 9-Feb | Notice and Order to Abate has been mailed to remove vehicles. | | | |
| | 4-Mar | 2nd Notice to Abate was picked up on 3/2, vehicles should be removed soon. | | | |
| 15-19 | 19-Nov | Amador Ave. | Speeding, consider signage | PD | |
| STATUS: | 17-Dec | Chief Fordahl located three areas where stop signs could be placed. Chief will coordinate with City Engineer to confirm. | | | |
| | 9-Feb | Chief will meet with Jon, Public Works, next week concerning potential location on Amador Ave. | | | |
| | 9-Mar | No update at this time. | | | |
| 15-17 | 4-Aug | Lode Hotel | Safety of Structure | Plan | |
| STATUS: | 10-Nov | Pursuant to last follow-up on 9/9/15 on the Lode Hotel. Staff sent a registered letter, the Property Owner scheduled an interior inspection for 11/10/15. Staff will follow-up with Property Owner regarding findings at which time, the City will then make a decision regarding a type of receivership or work with the Property Owner to complete the repairs to the building. Dave H. | | | |
| | 21-Dec | Community Development is still in the process of exploring putting this property into receivership with the courts. Steve and Derek are working on that now. | | | |
| | 12-Jan | Building has been Red Tagged, PG&E meters have been pulled, still no response from property owner. | | | |
| | 9-Feb | Next step is a meeting with the Fire Marshal and Fire Chief along with the City Attorney regarding how to proceed. | | | |
| | 4-Mar | Owner to meet with Code Enforcement by 2/19 with a proposal to abate all issues stated in Notice. Building has been secured, new chains & locks, back door boarded up. Next step, a meeting with owner on issues at the front of the building. | | | |

Payments February 2016

| Check Date | Vendor Name | Amount |
|------------|--|-------------|
| 2/3/2016 | 3T Equipment Company Inc. | \$515.78 |
| 2/3/2016 | Ameripride Services, Inc. | \$179.51 |
| 2/3/2016 | American Fidelity Assurance Co. | \$1,800.94 |
| 2/3/2016 | Angels Camp Police Officer's Association | \$467.01 |
| 2/3/2016 | AT&T- CLETS | \$378.42 |
| 2/3/2016 | Calaveras Lumber Co, Inc. | \$239.83 |
| 2/3/2016 | Calaveras Visitors Bureau | \$34,775.61 |
| 2/3/2016 | Calaveras County - Administration | \$244.95 |
| 2/3/2016 | Campora | \$197.67 |
| 2/3/2016 | Carson Hill Rock Products | \$108.36 |
| 2/3/2016 | CCF Central Calaveras Fire | \$207.50 |
| 2/3/2016 | Cingular Wireless | \$188.26 |
| 2/3/2016 | City of Angels - UPA account | \$1,718.00 |
| 2/3/2016 | City of Angels-LLD | \$1,522.21 |
| 2/3/2016 | City of Angels Employee Association | \$360.91 |
| 2/3/2016 | Condor Earth Technologies, Inc. | \$1,098.98 |
| 2/3/2016 | Eaton Interpreting Services, Inc. | \$1,120.00 |
| 2/3/2016 | Empire Insignias | \$425.00 |
| 2/3/2016 | New Frontier Auto Supply | \$222.54 |
| 2/3/2016 | Helix Laboratories, Inc. | \$1,205.51 |
| 2/3/2016 | HME Incorporated | \$252.06 |
| 2/3/2016 | Hopkins Technical Product, Inc. | \$320.32 |
| 2/3/2016 | Horizon Water and Environment, LLC | \$11,365.87 |
| 2/3/2016 | Hunt & Sons, Inc. | \$1,181.77 |
| 2/3/2016 | Jesus Roberto Moncada | \$7,380.00 |
| 2/3/2016 | Laura L. Boire | \$220.00 |
| 2/3/2016 | Nash Service Inc. | \$45.00 |
| 2/3/2016 | Robert Swanson | \$87.00 |
| 2/3/2016 | O'Reilly Automotive Stores, INC. | \$82.20 |
| 2/3/2016 | Pace Supply Corp. | \$40.85 |
| 2/3/2016 | Quill Corporation | \$155.86 |
| 2/3/2016 | George Reed Inc. | \$562.63 |
| 2/3/2016 | SCI Consulting Group | \$1,000.00 |
| 2/3/2016 | Univar USA, Inc. | \$1,798.48 |
| 2/3/2016 | USABlueBook | \$396.52 |

Payments February 2016

| Check Date | Vendor Name | Amount |
|------------|--|-------------|
| 2/3/2016 | US Postmaster | \$830.00 |
| 2/3/2016 | William H. Vineyard | \$726.50 |
| 2/10/2016 | Alpha Analytical Laboratories, Inc. | \$7,140.75 |
| 2/10/2016 | Ameripride Services, Inc. | \$142.55 |
| 2/10/2016 | Attn: Flex Account Administration | \$674.99 |
| 2/10/2016 | Angels Food Market | \$33.95 |
| 2/10/2016 | Calaveras Lumber Co, Inc. | \$359.23 |
| 2/10/2016 | Calaveras County - Sheriffs Dept. | \$33,388.74 |
| 2/10/2016 | Colgan Consulting Corporation | \$5,764.44 |
| 2/10/2016 | Cota Cole LLP Attorneys | \$3,369.69 |
| 2/10/2016 | Employment Development Dept. | \$65.00 |
| 2/10/2016 | Foothill-Sierra Pest Control, Inc | \$300.00 |
| 2/10/2016 | General Plumbing Supply | \$465.12 |
| 2/10/2016 | Hunt & Sons, Inc. | \$670.83 |
| 2/10/2016 | Motherlode Investors, LLC | \$7,725.00 |
| 2/10/2016 | Measurement Specialties, Inc. | \$541.47 |
| 2/10/2016 | MotherLode Answering Service, Inc. | \$94.37 |
| 2/10/2016 | Mountain Oaisis Water | \$7.50 |
| 2/10/2016 | Pollard water | \$1,802.02 |
| 2/10/2016 | Scott's Distributing | \$103.67 |
| 2/10/2016 | Sonora AircoGas & Gear | \$6.60 |
| 2/10/2016 | TNT USA Inc | \$22.99 |
| 2/10/2016 | Rivera, Ozzie | \$17.11 |
| 2/10/2016 | Blunt, Richard & Anna | \$15.00 |
| 2/10/2016 | USABlueBook | \$32.79 |
| 2/10/2016 | US Bank - Credit Card | \$2,152.84 |
| 2/10/2016 | USbancorp Equipment Finance Inc. | \$929.44 |
| 2/10/2016 | PSI General Contractor, Inc. | \$4,710.00 |
| 2/10/2016 | Bank of New York Mellon | \$2,625.00 |
| 2/10/2016 | City of Angels-City | \$16,750.00 |
| 2/10/2016 | NBS Government Finance Group | \$2,501.31 |
| 2/12/2016 | California State Disbursement Unit | \$180.46 |
| 2/12/2016 | Valic | \$300.00 |
| 2/18/2016 | Ameripride Services, Inc. | \$128.46 |
| 2/18/2016 | Angels Camp Police Officer's Association | \$467.01 |

Payments February 2016

| Check Date | Vendor Name | Amount |
|------------|---------------------------------------|-------------|
| 2/18/2016 | Aspen Street Architects, Inc | \$900.00 |
| 2/18/2016 | AT&T - regular phones | \$5,209.11 |
| 2/18/2016 | Basic Pacific | \$55.00 |
| 2/18/2016 | Calaveras First Company, Inc. | \$423.70 |
| 2/18/2016 | Calaveras Lumber Co, Inc. | \$136.28 |
| 2/18/2016 | Calaveras County - Administration | \$127.80 |
| 2/18/2016 | Campora | \$781.32 |
| 2/18/2016 | C. House Lodging | \$41.00 |
| 2/18/2016 | City of Angels Employee Association | \$360.91 |
| 2/18/2016 | COMCAST | \$259.47 |
| 2/18/2016 | Kristopher Jack | \$187.50 |
| 2/18/2016 | Condor Earth Technologies, Inc. | \$1,691.25 |
| 2/18/2016 | Cooper House | \$41.00 |
| 2/18/2016 | Calaveras Power Agency | \$15,026.08 |
| 2/18/2016 | De Lage Landen Public Finance | \$2,824.10 |
| 2/18/2016 | Department of Justice | \$323.00 |
| 2/18/2016 | New Frontier Auto Supply | \$94.42 |
| 2/18/2016 | Horizon Water and Environment, LLC | \$2,616.25 |
| 2/18/2016 | Hunt & Sons, Inc. | \$1,204.64 |
| 2/18/2016 | L.N. Curtis & Sons | \$1,080.38 |
| 2/18/2016 | MCI | \$70.32 |
| 2/18/2016 | Robert Swanson | \$87.00 |
| 2/18/2016 | O'Reilly Automotive Stores, INC. | \$46.54 |
| 2/18/2016 | Pacific Gas & Electric Co | \$430.34 |
| 2/18/2016 | Ray A Morgan Inc | \$165.20 |
| 2/18/2016 | Safe-T-Lite | \$36.45 |
| 2/18/2016 | Samuel Allen Berri | \$220.00 |
| 2/18/2016 | Staples Credit Plan | \$261.68 |
| 2/18/2016 | Taser International, Inc. | \$161.25 |
| 2/18/2016 | Top Dog K9 Training & Consulting | \$200.00 |
| 2/18/2016 | GE Capital Information Solutions, Inc | \$501.55 |
| 2/18/2016 | Western Communications, Inc. | \$753.59 |
| 2/18/2016 | Univar USA, Inc. | \$2,044.65 |
| 2/18/2016 | Utica Water & Power Authority | \$400.00 |
| 2/18/2016 | USABlueBook | \$283.36 |

Payments February 2016

| Check Date | Vendor Name | Amount |
|------------|---|------------|
| 2/18/2016 | US Bank - Credit Card | \$880.36 |
| 2/24/2016 | John Benoit | \$6,618.79 |
| 2/24/2016 | Calaveras First Company, Inc. | \$65.81 |
| 2/24/2016 | Assurant Employee Benefits | \$5,822.69 |
| 2/24/2016 | Angels Sheet Metal, Inc. | \$3,952.00 |
| 2/24/2016 | Calaveras County Library | \$975.00 |
| 2/24/2016 | Campora | \$95.23 |
| 2/24/2016 | U.S. Postal Service | \$300.00 |
| 2/24/2016 | Kristopher Jack | \$900.00 |
| 2/24/2016 | Goodyear Tire & Rubber Co. | \$690.40 |
| 2/24/2016 | Haddon House Press | \$71.64 |
| 2/24/2016 | L.N. Curtis & Sons | \$65.99 |
| 2/24/2016 | Mark Twain Union Elementary | \$6,536.65 |
| 2/24/2016 | McMaster-Carr | \$194.90 |
| 2/24/2016 | Mid America Administrative & Retirement | \$252.00 |
| 2/24/2016 | Pacific Gas & Electric Co | \$2,722.36 |
| 2/24/2016 | Quill Corporation | \$70.15 |
| 2/24/2016 | Scott's Distributing | \$187.77 |
| 2/24/2016 | U.S. Bank National Association | \$101.76 |
| 2/24/2016 | William H. Vineyard | \$750.00 |
| 2/24/2016 | Zoom Imaging Solutions, Inc. | \$66.29 |
| 2/26/2016 | California State Disbursement Unit | \$180.46 |
| 2/26/2016 | Valic | \$2,468.63 |

CONSENT AGENDA 'a'

CC Minutes 3/1/2016

**-DRAFT-
CITY OF ANGELS
CITY COUNCIL
MINUTES**

Tuesday, March 1, 2016

Council Members Present: Mayor Wes Kulm, Vice Mayor Amanda Folendorf, Council Members Elaine Morris, Bert Sobon and Scott Behiel

Staff Present: Michael McHatten, Dave Hanham, , Julie McManus, Dave Myers, Todd Fordahl, Nathan Pry and Mary Kelly

6:00 p.m. CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

MOTION by Council Member Sobon, seconded by Council Member Behiel and carried 5-0 APPROVING THE AGENDA AS PRESENTED.

STAFF UPDATES

Council discussed the consolidated report with staff.

COUNCIL UPDATES

Bert Sobon

2/22 - attended a UWPA committee workshop on the Water Master Plan.

Attended LAFCO meeting – appointed Roark Weber as a public member.

2/23 - attended UWPA – discussed the budget for the Water Master Plan. Approved a change to the JPA for the addition of an alternate member. An amended JPA will be coming to Council for approval.

2/24 – attended UWPA. Updated the Emergency Action Plan (EAP) procedures.

2/29 – There was a drill of the EAP involving a hypothetical situation at Murphys Fore bay.

Elaine Morris

Attended meeting at the Museum.

Scott Behiel

Attended UWPA board meeting. Discussed water delivery to the City and the revenue to cover the cost.

Wes Kulm

Attended CCOG meeting in Stockton to discuss additional funding for the Wagon Trail.

Attended special CCOG meeting to approve funding modification for Wagon Trail.

Attended DAC

Mayor Kulm announced that the plaintiff against the City in the LLD lawsuit has withdrawn their appeal and the case is now closed.

PUBLIC COMMENT

There were no comments from the public in attendance.

PRESENTATION

David Hanham, Planning Director gave a presentation on the Angels Camp Property Database located on the City's website and on the DAC website.

CONSENT AGENDA

Council Member Sobon asked for clarification on a portion of the minutes.

MOTION by Council Member Behiel, seconded by Vice Mayor Folendorf and carried 5-0 APPROVING THE CONSENT AGENDA AS PRESENTED:

- a. Minutes of Regular meeting of February 16, 2016
- b. Resolution No. 16-06. A resolution approving Feeney Park Foundation Bike Ride - Mr. Frog's Wild Ride.

1. **ADOPT RESOLUTION AWARDING THE CONGESTION MITIGATION AIR QUALITY (CMAQ) PROJECT CONTRACT**

MOTION BY Council Member Behiel, seconded by Council Member Sobon and carried 5-0 ADOPTING RESOLUTION NO. 16-07. A RESOLUTION AWARDING A CONTRACT TO THE CONSULTANT TEAM OF DRAKE HAGLAN & ASSOCIATES TO COMPLETE THE PREPARATION OF DESIGN AND ENVIRONMENTAL PLANS AND STUDIES FOR TWO SIDEWALK PROJECTS AND THE ANGELS CREEK TRAIL PARK & RIDE FACILITY PROJECT AND AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT.

CALENDAR

Calendar was reviewed by City Clerk Mary Kelly

ADJOURNMENT 6:45 p.m.

MOTION BY COUNCIL MEMBER SOBON, SECONDED BY COUNCIL MEMBER BEHIEL AND CARRIED 5-0 ADJOURNING THE MEETING AT 6:45 P.M.

Wes Kulm
Mayor

ATTEST:

Mary Kelly
City Clerk

CONSENT AGENDA 'b'

General Election Resolution Approval

FOR THE MEETING OF: March 15, 2016

TITLE: Consolidation with Calaveras County for Election Services

BY: Mary Kelly, City Clerk

APPROVED:  _____

SUMMARY RECOMMENDATION

Staff recommends Council adopt Resolution No. 16-09 approving election services with the County of Calaveras for the November 8, 2016 General Election.

SUMMARY

The City of Angels Municipal Code states that the City's election of officials be consolidated with the statewide general election.

Election Code Section 10002 provides that special districts, city and school governing bodies may request the County Board of Supervisors permit the County Elections Official to render necessary election services to said bodies on a reimbursable basis. To perform the functions pursuant to Election Code Section 10002, the County Board of Supervisors requires approval by resolution from the City Council.

The attached resolution requests the County Election Official render election services and that upon the completion of the official canvass of the votes cast in a consolidated election, the City will reimburse the County for any and all expenses incurred by the County in connection with that election, including equipment and supplies, postage, polling places and election officials, and County staff services and supplies.

FINANCIAL IMPACT

The estimated election cost is \$10,000. Amount will be funded from the General Fund in the FY 2016-2017 budget.



**CITY OF ANGELS
CITY COUNCIL
RESOLUTION NO. 16-09**

ELECTIONS – NOVEMBER 2016

WHEREAS, an election will be held within the City of Angels within Calaveras County on Tuesday, November 8, 2016 for the purpose of electing three (3) Members to the Angels City Council; and

WHEREAS, Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with said election; and

WHEREAS, the City Council of the City of Angels, does hereby request the Calaveras County Elections Official to render the following specified services to the City of Angels for said election:

1. Issue and file nomination papers
2. Publish Legal Notices
3. Establish precincts and appoint precinct boards
4. Send out sample ballots
5. Program voting machines
6. Canvass votes after the election
7. Submit to the City of Angels a certification of the election
8. Ballots to include any appropriate initiatives

THEREFORE, BE IT RESOLVED, that the City of Angels requests the Board of Supervisors of Calaveras County to consolidate the City of Angels Election with the election to be held on November 8, 2016.

FURTHER RESOLVED, any expense incurred by the Candidates for the filing of statements of qualifications will be borne by the candidates (not the City of Angels);

FURTHER RESOLVED, that the City of Angels agrees to reimburse the County Elections Department for actual costs accrued as a result of this consolidation.

ON A MOTION BY Council Member _____, seconded by Council Member _____, the foregoing resolution was duly passed and adopted this 15th day of March, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Wes Kulm
Mayor

ATTEST:

Mary Kelly
City Clerk



HOME OF THE JUMPING FROG

CONSENT AGENDA 'c'

Approval of Stakeholders Group

For the meeting of: **March 15, 2016**

Title: Approval of Stakeholder's Group in accordance with the Sustainable Communities Grant awarded by Caltrans.

By: David Hanham, Director of Planning & Building

Approved: _____

SUMMARY RECOMMENDATION

Staff is recommending that the City Council make the following appointments to the Stakeholders Committee for the Sustainable Communities Grant:

1. Bob Middleton -- Merchant
2. Kerry Keeney -- Angels Camp Business Association
3. Candy Myers -- Angels Camp Business Association
4. Kathy Collins -- Destination Angels Camp Representative
5. Sherri Smith -- Angels Camp Business Association
6. Barbara Ziegenfuss --Downtown Merchant
7. Kevin Schroder, -- Caltrans
8. Lisa Boulton -- Calaveras Visitors Bureau
9. Amber Collins/Melissa Eads -- CCOG
10. David Hanham -- City of Angels

BACKGROUND:

The City, with the assistance of the Calaveras Council of Governments (CCOG), applied for a Sustainable Community Grant for the purpose of reviewing the Vallecito Road and State Route 49 intersection, as well as look at the land use and circulation of the City's Downtown District. This study will look at land use and traffic scenarios that will impact the Vallecito Road/SR 49 intersection as well as the intersections within the legacy street area. This grant could be used as precursor to a Specific Plan for the Downtown . By completing this plan, the City will have a better understanding of the land use and circulation strategies as well as for additional parking, pedestrian and biking opportunities within the confines of the District.

In 2015, the City was awarded \$180,823.00 to complete the project. Based on the requirements of the application. the CCOG is putting approximately \$23,427 toward the consultant contract for the purpose of not having an in-kind match for a total project cost of \$204,250.00



ANALYSIS:

As a part of the public outreach efforts, the Scope of Work for this grant included three different types of outreach for the project.

The Public Outreach -- The City will be conducting a number of Public Workshops to discuss the Land Use , and Circulation issues in the Heritage Oaks Area. Once those workshops have concluded, the Technical Committee will take all of those inputs and develop alternatives and recommendations to the next level of committees.

The Technical Committee -- The Technical Committee is made up of City, CCOG and Caltrans Staff. The purpose of this committee is to review and discuss technical data that will be distributed by the City Consultant in regards to Land Use and Circulation. The Technical Committee then makes recommendations to the Stakeholder Committee.

The Stakeholder Committee -- The Stakeholder Committee is made up of the Community Members as well as City Staff, CCOG Staff and Caltrans Staff. The purpose of this committee is to take the recommendation of the Technical Committee, review and discuss different alternatives and make a recommendation to the policy makers.

As the Council is aware, when it appointed the committee during the Partnership Planning Grant, it included City Council and Planning Commission representatives. As of the date of this report, the Commission and the Council have not selected their representatives. Once the Council and the Commission appoint their representatives, I will add them to the Committee.

FISCAL ANALYSIS:

The only cost items to this element is time from the community participation. It is anticipated that this committee will meet when deliverables for the project have been received. Staff anticipates that this committee's time commitment will be once a quarter. However, there could be times when more meetings are needed.

ATTACHMENTS:

1. Applications



**Angels Camp Main Street Plan
Advisory Committee Application**

Contact Information

Name BOB HIDDLETON
Address 5 ANGELS CAMP
Phone _____ Email 1
Occupation BUSINESS OWNER

Category you will be representing (please check one):

- ☐ City Council
- ☐ City Planning Commissioner
- ☐ Destination Angels Camp
- ☐ Angels Camp Business Association
- ☐ Angels Camp Museum Commissioner
- ☐ Mark Twain Union Elementary School District Staff
- ☐ Bret Harte Union High School District Staff
- ☐ Board of Realtors
- ☐ Calaveras Visitors Bureau
- ☐ Calaveras Transit
- ☐ Caltrans
- ☒ Downtown Merchant
- ☐ Community At-Large

Letter of Interest

Please submit a letter with your application to the City Council expressing your interest and how your interest and experience will contribute to the project.

**Angels Camp Main Street Plan
Advisory Committee Application**

Contact Information

Name Kerry Keeney
Address 4... CA 95247
Phone ... Email k...@m
Occupation Admin Assistant + Marketing Coordinator

Category you will be representing (please check one):

- ☐ City Council
- ☐ City Planning Commissioner
- ☐ Destination Angels Camp
- ☒ Angels Camp Business Association
- ☐ Angels Camp Museum Commissioner
- ☐ Mark Twain Union Elementary School District Staff
- ☐ Bret Harte Union High School District Staff
- ☐ Board of Realtors
- ☐ Calaveras Visitors Bureau
- ☐ Calaveras Transit
- ☐ Caltrans
- ☐ Downtown Merchant
- ☐ Community At-Large

Letter of Interest

Please submit a letter with your application to the City Council expressing your interest and how your interest and experience will contribute to the project.

Angels Camp Main Street Plan Advisory Committee Application

Contact Information

Name Candy Myers

Address _____

Phone 530-438-1111 Email cm@angelscamp.com

Occupation President, ACBA, Angels Camp Farmers Mkt Manager,
Tasting Room Associate - Cronstone Vineyards.

Category you will be representing (please check one):

- ☐ City Council
- ☐ City Planning Commissioner
- ☐ Destination Angels Camp
- ☒ Angels Camp Business Association
- ☐ Angels Camp Museum Commissioner
- ☐ Mark Twain Union Elementary School District Staff
- ☐ Bret Harte Union High School District Staff
- ☐ Board of Realtors
- ☐ Calaveras Visitors Bureau
- ☐ Calaveras Transit
- ☐ Caltrans
- ☐ Downtown Merchant
- ☐ Community At-Large

Letter of Interest

Please submit a letter with your application to the City Council expressing your interest and how your interest and experience will contribute to the project.

Angels Camp Main Street Plan Advisory Committee Application

Contact Information

Name Kathy Collins

Address _____

Phone _____ Email collins@angelscamp.com

Occupation Real Estate Sales & Interior Design

Category you will be representing (please check one):

- ☐ City Council
- ☐ City Planning Commissioner
- ☒ Destination Angels Camp
- ☐ Angels Camp Business Association
- ☐ Angels Camp Museum Commissioner
- ☐ Mark Twain Union Elementary School District Staff
- ☐ Bret Harte Union High School District Staff
- ☐ Board of Realtors
- ☐ Calaveras Visitors Bureau
- ☐ Calaveras Transit
- ☐ Caltrans
- ☐ Downtown Merchant
- ☐ Community At-Large

Letter of Interest

Please submit a letter with your application to the City Council expressing your interest and how your interest and experience will contribute to the project.

**Angels Camp Main Street Plan
Advisory Committee Application**

Contact Information

Name Sherri Smith
Address _____ Angels Camp, CA 95222
Phone _____ Email _____
Occupation restaurant/business

Category you will be representing (please check one):

- ☐ City Council
- ☐ City Planning Commissioner
- ☐ Destination Angels Camp
- ☒ Angels Camp Business Association
- ☐ Angels Camp Museum Commissioner
- ☐ Mark Twain Union Elementary School District Staff
- ☐ Bret Harte Union High School District Staff
- ☐ Board of Realtors
- ☐ Calaveras Visitors Bureau
- ☐ Calaveras Transit
- ☐ Caltrans
- ☐ Downtown Merchant
- ☐ Community At-Large

Letter of Interest

Please submit a letter with your application to the City Council expressing your interest and how your interest and experience will contribute to the project.

**Angels Camp Main Street Plan
Advisory Committee Application**

Contact Information

Name Barbara Ziegenfuss - Prestige Gallery Frame Shop
Address 221 N. Main St., Angels Camp, CA 95221
Phone 530-438-1234 Email jg@prestigegallery.com
Occupation FRAMER

Category you will be representing (please check one):

- ☐ City Council
- ☐ City Planning Commissioner
- ☐ Destination Angels Camp
- ☐ Angels Camp Business Association
- ☐ Angels Camp Museum Commissioner
- ☐ Mark Twain Union Elementary School District Staff
- ☐ Bret Harte Union High School District Staff
- ☐ Board of Realtors
- ☐ Calaveras Visitors Bureau
- ☐ Calaveras Transit
- ☐ Caltrans
- ☒ Downtown Merchant
- ☐ Community At-Large

Letter of Interest

Please submit a letter with your application to the City Council expressing your interest and how your interest and experience will contribute to the project.

Angels Camp Main Street Plan Advisory Committee Application

Contact Information

Name: Kevin Schroder

Address:

Phone:

Email:

Occupation: Transportation planner

Category you will be representing (please check one):

- ☐ City Council
- ☐ City Planning Commissioner
- ☐ Destination Angels Camp
- ☐ Angels Camp Business Association
- ☐ Angels Camp Museum Commissioner
- ☐ Mark Twain Union Elementary School District Staff
- ☐ Bret Harte Union High School District Staff
- ☐ Board of Realtors
- ☐ Calaveras Visitors Bureau
- ☐ Calaveras Transit
- ☒ Caltrans
- ☐ Downtown Merchant
- ☐ Community At-Large

Letter of Interest

**Angels Camp Main Street Plan
Advisory Committee Application**

Contact Information

Name LISA BOULTON
Address _____
Phone 558-1111 Email _____
Occupation Executive Director

Category you will be representing (please check one):

- ☐ City Council
- ☐ City Planning Commissioner
- ☐ Destination Angels Camp
- ☐ Angels Camp Business Association
- ☐ Angels Camp Museum Commissioner
- ☐ Mark Twain Union Elementary School District Staff
- ☐ Bret Harte Union High School District Staff
- ☐ Board of Realtors
- ☒ Calaveras Visitors Bureau
- ☐ Calaveras Transit
- ☐ Caltrans
- ☐ Downtown Merchant
- ☐ Community At-Large

Letter of Interest

Please submit a letter with your application to the City Council expressing your interest and how your interest and experience will contribute to the project.